



NEW MEXICO

DEALER Dealership Address City, State, ZIP	CUSTOMER Name Address City, State, ZIP	VEHICLE Year, Make, Model VIN Milage Gross Vehicle Weight
DEAL Deal Number Transfer Plate Number Expiration Date	INSURANCE Policy Number Company (ie: Farmers, Geico, State Farm)	LIENHOLDER Name Address City, State, ZIP ELT Code

CHECKLIST

TITLE (can be signed by POA) * If there is a spot for notarization, it must be notarized ☐ The original Title and any supporting reassignments	TITLE APPLICATION ☐ Completed Title Only Application FORM MVD10002
PROOF OF IDENTIFICATION (Business) SELECT ONE ☐ Copy of Official Document listing Federal ID Number ☐ Tax Certificate ☐ Articles of Incorporation	PROOF OF IDENTIFICATION (Individual) ☐ Copy of Valid New Mexico Drivers License ☐ Out of State Drivers License Must provide FRONT & BACK copy of Drivers License a copy of Passport is acceptable
BILL OF SALE / RETAIL PURCHASE AGREEMENT ☐ Completed Bill of Sale Form / Retail Purchase Agreement	ODOMETER DISCLOSURE FORM ☐ Completed Odometer Disclosure Statement FORM MVD10187
PROOF OF INSURANCE (Insurance Card that includes the following) ☐ Policy Number ☐ Effective and Expiration Date ☐ Name of Registrant ☐ Must have Sale Vehicle	TRANSFER REGISTRATION ☐ Provide a copy of current registration IF USED WILL REQUIRE INSPECTION
LIEN ASSIGNMENT UCC AND/OR Full Finance Contract ☐ Completed Lien Assignment FORM	POWER OF ATTORNEY ☐ Completed Power of Attorney FORM mvd11020

[CLEAR FORM](#)



STATE OF NEW MEXICO
TAXATION & REVENUE DEPARTMENT
MOTOR VEHICLE DIVISION
**APPLICATION FOR VEHICLE
TITLE AND REGISTRATION**
MVD-10002 REV. 09/09

Title Number

**DIVISION
USE ONLY**

**- PLEASE READ
IMPORTANT
INFORMATION
ON REVERSE SIDE -**

Vehicle Identification Number			Year	Make	Model / Series		Number of Liens	Color(s) Major Minor		
Secondary ID Number			Wt./Wheels	First Year Reg.	Date of Issue		Type of Title	01 - First Time 04 - Duplicate 02 - Title Transfer 05 - No Fee Corr. 03 - Lien Release 11 - Non-Negotiable		
Name and Mailing Address of Registered Owner(s)				DGVW	Cyls.	Body Type	Type of Fuel	(G) -Gasoline (D)-Diesel (L)-Liquified (O)-Other	Odometer *	
				License Plate Number(s)			Vehicle Brand		Vehicle Class	
				Title Use		Previous Title No. and State			Date Purchased	
Fleet Number	Commercial Vehicle	"2290"	2-Year Registration		# of Passengers		# of Doors		# of Seats	
1st Reg. Owner's Social Security / Employer Identification / CRS No.			1st Reg. Owner D.O.B.		N.M. Driver License No.			N.M. Veteran Cert. No.		
FIRST LIEN HOLDER		File Date	Maturity Date		SECOND LIEN HOLDER		File Date	Maturity Date		
Name and Address					Name and Address					
Canceled Plt. No.	Dealer Lic. No.	Mobile Home Size	Cnty.	Approximate Location (Mobile Home)					Suspended By:	
Trade-In VIN (If Applicable)				REG. EXPIRATION: MONTH DAY YEAR					Cleared By:	
Residence Address If Different Than Mailing Address				Reg. Sticker Number:					Sale Price:	
				IMPORTANT: THERE IS A PENALTY CHARGE FOR FAILING TO RENEW BY THIS DEADLINE.					Less Trade-In:	
*ODOMETER DISCLOSURE STATEMENT FEDERAL AND STATE LAW REQUIRES THE TRANSFEROR (SELLER) OF A VEHICLE TO STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP. ANYONE CONVICTED OF A FRAUDULENT ODOMETER STATEMENT WILL BE SUBJECT TO FINES AND / OR IMPRISONMENT. I hereby certify that the ODOMETER READING of the vehicle described above is: _____ (no tenths) miles and that to the best of my knowledge stated mileage is (check one of the following): *Mileage Codes ☐ THE ACTUAL MILEAGE (AM)* ☐ MILEAGE IN EXCESS OF MECHANICAL LIMITS (EL)* ☐ WARNING: NOT THE ACTUAL MILEAGE -ODOMETER DISCREPANCY (NM)* _____ Printed Name of Seller ☒ Signature of Seller _____ Date of Statement _____ _____ Printed Name of Purchaser ☒ Signature of Purchaser _____ Date of Statement _____								Net Difference:		
								90	Net Excise Tax:	
									Registration:	
								52	Late Reg. Penalty:	
								51	Vets. Allowance:	
NOTICE: Payment of the registration fee and acceptance of the application by the Motor Vehicle Division constitutes an affirmation that the applicant for title and registration has complied with the requirements of the Mandatory Financial Responsibility Act, NMSA 1978 §66-5-201 through 66-5-239. APPLICANT CERTIFICATION: I (We) hereby certify that the information given herein is true and correct to the best of my (our) knowledge and affirm that I (we) have complied with the requirements of the Mandatory Financial Responsibility Act with respect to this vehicle. See reverse side. _____ Printed Name of 1st Registered Owner ☒ Signature of 1st Registered Owner _____ Date of Statement _____ _____ Printed Name of 2nd Registered Owner ☒ Signature of 2nd Registered Owner _____ Date of Statement _____ <i>The Division is not responsible for false or fraudulent statements the applicant/registered owner makes in connection with this application, nor is the Division liable for lien recording errors. The registered owner must notify the Division of any errors contained in the title and registration issued pursuant to this application.</i>								Net Registration:		
									Spec. Plate Fee:	
								61	Admin. Fee:	
								55	Transaction Fee:	
								70	Late Transfer Fee:	
NCIC Check by _____								TOTAL FEES: \$		
ACCEPTED BY: Signature of M.V.D. Employee: _____ Date: _____										

FINANCIAL RESPONSIBILITY INFORMATION:

THE MANDATORY FINANCIAL RESPONSIBILITY ACT (Section 66-5-201 et seq. NMSA 1978 as amended) DEFINES FINANCIAL RESPONSIBILITY AS A MOTOR VEHICLE LIABILITY POLICY WITH MINIMUM LIMITS AS REQUIRED BY THE ACT OR A SURETY BOND OR CASH DEPOSIT IN THE AMOUNT OF \$60,000. FAILURE TO HAVE EVIDENCE OF FINANCIAL RESPONSIBILITY AVAILABLE WHILE VEHICLE IS IN USE IS A MISDEMEANOR PUNISHABLE BY LAW. THE CERTIFICATE OF VEHICLE REGISTRATION MUST ALSO BE AVAILABLE WHILE VEHICLE IS IN USE.

REGISTRATION RESPONSIBILITY:

VEHICLE OWNERS WILL BE MAILED A BILL TO THEIR ADDRESS OF RECORD NOTIFYING THEM THAT IT IS TIME TO RENEW THEIR VEHICLE REGISTRATION(S). HOWEVER, THE LAW DOES NOT REQUIRE SUCH NOTICE AS A PRECONDITION FOR THE OWNER TO MAINTAIN TIMELY AND PROPER REGISTRATION. THE OWNER HAS THE RESPONSIBILITY AND IS ON CONTINUAL AND PERMANENT NOTICE OF THE NEED TO RENEW BY THE EXPIRATION DATE INDICATED ON THE LICENSE PLATE VALIDATION STICKER AND THE CERTIFICATE OF REGISTRATION.

PLATE-TO-OWNER INFORMATION:

NEW MEXICO USES A PLATE-TO-OWNER PROCEDURE FOR TRANSFERRING OWNERSHIP OF VEHICLES. UNDER THIS PROCEDURE NEW MEXICO LICENSE PLATES ARE ASSIGNED TO YOU THE OWNER RATHER THAN THE VEHICLE. WHEN DISPOSING OF A VEHICLE THE LICENSE PLATE MUST BE REMOVED BY YOU BEFORE DELIVERY OF THE VEHICLE IS MADE TO PURCHASER OR DEALER. YOU THEN HAVE THIRTY (30) DAYS IN WHICH TO REGISTER THE REMOVED PLATE WITH ANOTHER VEHICLE OF THE SAME CLASS OR RETURN IT TO A LOCAL MOTOR VEHICLE DIVISION FIELD OFFICE FOR CANCELLATION. IF YOU NEED ADDITIONAL INFORMATION ON THIS PROCEDURE, CONTACT YOUR LOCAL M.V.D. FIELD OFFICE MANAGER.

CHANGE OF ADDRESS:

BY LAW YOU MUST NOTIFY THE MOTOR VEHICLE DIVISION, P.O. BOX 1028, SANTA FE, NM 87504-1028 WITHIN TEN (10) DAYS OF ANY ADDRESS CHANGE. NOTIFICATION MAY BE BY WRITTEN LETTER OR BY COMPLETING A CHANGE OF ADDRESS CARD (FORM 10284) OBTAINED FROM A LOCAL MVD OFFICE. YOU MUST SUPPLY FULL NAME, DATE OF BIRTH AND SOCIAL SECURITY NUMBER (AS THEY APPEAR ON YOUR DRIVER'S LICENSE), YOUR NEW ADDRESS, AND THE YEAR, MAKE, LICENSE PLATE NUMBER AND VEHICLE IDENTIFICATION NUMBER OF EACH VEHICLE YOU OWN.



ODOMETER DISCLOSURE STATEMENT



Federal and state law requires the transferor (seller) of a vehicle to state the odometer mileage upon transfer of ownership. Failure to complete an odometer disclosure statement or providing false information may result in fines and/or imprisonment.

Note: The Motor Vehicle Division is not responsible for false or fraudulent odometer statements made in connection with transfer of ownership or held liable for recording errors.

Vehicle Information															
Year	Make					Model					Body Type				
Vehicle Identification Number (VIN)															
Certification by Transferor/Seller															
I (Seller) hereby certify that the odometer reading of this vehicle is: _____ (no tenths) miles and that to the best of my knowledge the stated mileage is (check one of the following): ☐ The Actual Mileage (AM) ☐ Mileage in Excess of Mechanical Limits (EL) ☐ Warning! Odometer Discrepancy Not the Actual Mileage (NM)															
Seller's Name (printed)								Buyer's Name (printed)							
Address								Address							
City, State, ZIP Code								City, State, ZIP Code							
Transferor's/Seller's Signature								Transferee/Buyer's Signature							
Date								Date							



LIMITED DURABLE POWER OF ATTORNEY



I, _____, hereby appoint _____ as my attorney-in-fact to take all actions I would be required to take or to sign all documents I would be required to sign to complete any transactions, including a sale, of the vehicle described herein.

Type of transaction _____

Vehicle make: _____

Model: _____ Model Year: _____

Vehicle identification number (VIN): _____

This Power of Attorney shall not be affected by my incapacity but will expire within 30 days or upon my death unless I have revoked it prior to my death.

Printed name of vehicle owner

Signature of vehicle owner

Date

SUBSCRIBED AND SWORN to before me this _____ day of _____ 20__

by _____.

Notary Public signature

My Commission Expires:

I hereby declare under penalty of perjury that I am the person authorized to act under this Power of Attorney and that I am not aware the Power of Attorney has been revoked or that the Grantor of the Power of Attorney has died. And I acknowledge my personal liability for any loss to the owner or any other person by my mis-use of this power of attorney.

Signature of person submitting affidavit

Date

SUBSCRIBED AND SWORN to before me this _____ day of _____ 20__

by _____.

Notary Public signature

My Commission Expires:

Warning: Any person who makes any false affidavit, or knowingly swears or affirms falsely to any matter required by the Motor Vehicle Code is guilty of perjury, which is a fourth degree felony (Sections 66-5-38 and 30-25-1 NMSA 1978).

Limited Power of Attorney

Date: _____

I, _____ Expiration Date _____

hereby name and appoint _____

or _____

to act for me, in applying for an original or duplicate certificate of title, to register, transfer title, or record a lien to the motor vehicle, mobile home or vessel described below, and to print my name and sign their name in my behalf. My attorney-in-fact can also file for and collect any overpayment of fees and taxes from the state office to which said overpayment was remitted. My attorney-in-fact can also do all things necessary to the application or any other related instrument and to bind me in as sufficient a manner as I myself could do, were I personally present and signing the same.

With full power of substitution and revocation, I hereby ratify and confirm whatever my said attorney-in-fact may lawfully do or cause to be done in respect of registering or titling the below- referenced vehicle.

Year: _____ Make: _____ VIN: _____

Transferor's Signature: _____

On this _____ day of _____ 20____ before me personally appeared

_____ whose identity was proven to be based on satisfactory evidence to be the person who he or she claims to be and acknowledged that he or she signed the above document.

(Affix Seal Here)

THIS FORM IS INVALID WITHOUT NOTARIZATION